



**SPECIAL MEETING OF THE
CONNECTICUT PORT AUTHORITY
BOARD OF DIRECTORS**

FRIDAY DECEMBER 6, 2019

10:00 A.M.

**Location:
Fort Trumbull Conference Room
90 Walbach Street
New London, CT 06320**

AGENDA

1. Call to Order.
2. Approval of minutes of November 6, 2019.
3. Public participation relating to Agenda items
4. Presentation by Safety-Kleen
5. Authority update and comments from the Acting Chair
6. Committee Reports
 - (a) Finance Committee
 - Quarterly Financial Report
7. Executive Director Search Update
8. Overview and Discussion of Draft Policies In Development
 - (a) Surplus Funds Policy
 - (b) Employee Handbook
 - (c) Travel and Entertainment
 - (d) Use of Outside Legal Services Guidelines
 - (e) Freedom of Information Act
 - (f) Affirmative Action and Equal Employment Opportunity

9. Consideration and approval of a resolution authorizing the Acting Chair to negotiate and enter into an amended agreement with the Town of Madison regarding that certain Round 1 Small Harbor Improvement Projects Program (SHIPP) agreement.
10. Consideration and approval of a resolution authorizing the Acting Chair to submit that certain legislative revision recommended by the Connecticut Pilot Commission.
11. Consideration and approval of a resolution authorizing the Acting Chair to negotiate and enter into an agreement with the National Oceanic and Atmospheric Administration (NOAA), specifically, a five-year renewal of the Physical Oceanographic Real Time System (P.O.R.T.S).
12. Consideration and approval of a resolution to adopt a Schedule of Positions and Total Staffing Levels as outlined in Section V of the CPA's Operating Procedures.
13. Consideration and approval of a resolution authorizing the staff of the CT Port Authority to submit annual reports responsive to each of Connecticut General Statutes (CGS) Sections: 15-31a(k), 1-123(a) and 15-31a(o):
 - (a) Operational Annual Report (CGS § 15-31a(k))
 - Concerning Calendar Year 2019
 - (b) Finance Annual Report (C.G.S. § 1-123(a))
 - Concerning Fiscal Year July 1, 2018 - June 30, 2019
 - (c) 2019 Projects Annual Report (CGS § 15-31a(o))
 - Concerning Upcoming 2020 Projects
14. Consideration and approval of a resolution authorizing to adopt the 2020 CT Port Authority Board Meeting Schedule.
15. Call to the public.
16. Adjournment.